

Corrib Airport T/A Galway Airport Limited

Scale of Fees and Charges
From 01st November 2011

1. General

Airport Name: Galway Airport
Location: 4NM ENE of Galway
IATA code: GWY
ICAO code: EICM
SITA: GWYAPXH
Fire Category: CAT 5
Max Aircraft Type Size: IFR/VFR
Location and Elevation:
Aerodrome Reference Point (ARP)
LAT: 531800.63N
LONG: 0085629.73W
Elevation: 81ft

Runway Characteristics

Surface: Asphalt / Grooved
PCN: 29/F/B/U/T

Runway 08	Runway 26
ILS: N/A	ILS: CAT I
LDA: 1289m	LDA: 1212m
TORA: 1289m	TORA: 1289m
ASDA: 1289 m	ASDA: 1289m
TODA: 1349m	TODA: 1349m

Operational Hours

Check NOTAMS for up to date opening hours
AVBL outside published hrs, 24hrs PN to AD admin

The fees and tariffs set out in this brochure shall apply to all airline operators unless any separate arrangement is agreed in advance with Corrib Airport Ltd.

Corrib Airport Ltd reserves the right to review all such fees and tariffs at any time and shall publish changes on its website from time to time as and when such changes come into effect.

2. Aircraft Movement Fees

2.1 Landing charges (inclusive of navigation service charges).

• **Fixed Wing**

Landing Charges are calculated on MTOW /Maximum Take-Off Weight:

Up to 1.9 Tonnes	€20.00
2-5 Tonnes (per Tonne)	€25.00
Next 5-10 Tonnes (per Tonne)	€23.00
Next 10-20 Tonnes (per Tonne)	€22.00
Over 20 Tonnes (per Tonne)	€20.00

Note:

1. Landing card facility available to Flying Clubs Aircraft/Sport Utility Aircraft on application.
2. Minimum landing charge of €20 applies

• **Rotary Wing**

Landing Charges are calculated on MTOW /Maximum Take-Off Weight:

First 5 Tonnes (per Tonne)	€25.00
Next 5-10 Tonnes (per Tonne)	€23.00
Next 10-20 Tonnes (per Tonne)	€22.00
Over 20 Tonnes (per Tonne)	€20.00

Note:

3. Landing card facility available to Flying Clubs Aircraft/Sport Utility Aircraft on application.
4. Minimum landing charge of €25 applies

2.2 Handling Charges

Passenger Handling Fee (Commercial/Scheduled/Charter pax only)	€26.00
Passenger Security Charge (All pax departing Galway Airport)	€4.00
Lost Luggage (Administration and Handling per Item)	€20.00
Freight (per Kilogram/kg)	€0.20/kg
Minimum Charge	€15.00
GPU (per hook up/single use/max 30mins)	€50.00
GPU ongoing provision	€0.80/min
De-icing (per litre)	€10.00
Cleaning per Seat	€1.50
Minimum Cleaning Charge	€30.00
Toilet Servicing (per Turnaround)	€100.00
Portable Water	€50.00/Fill
Fuel (Jet A1 & AvGas)	Price on application

2.3 Other Facility Charges

ATS Navigational Charges

Since 1st May 2002 Galway Airport have introduced an “ATS Nav charge” for all aircraft operating inside the Galway control zone that do not land at the airport.

The NAV charges is based on each leg of a flight conducted inside the control zone.

The NAV charge is calculated as follows: (Calculated on MTOW Maximum
 Take Off weight)

First 3 Tonnes (per Tonne)	€6.00
Each subsequent tonne thereafter	€2.00
Catering	Available on request
Wet Stand (Subject to availability)	€50.00 minimum charge 1 Hr duration (€10/Hr)
Fuel Spill	€150.00 min (Subject to displayed to up & dispose)
Personnel Charges	
IFR Training Per Approach	€15.00

2.4 Diversions

Passenger Handling & Security charges will be levied on the greater of arriving or departing passenger numbers.

2.5 Government Air Travel Tax

Attention is drawn to all aircraft operators with seating capacity of 20 passengers or more that the Government have implemented an Air Travel Tax effective on or after 30th March 2009. Operators are referred to the Department of Finance’s website www.finance.gov.ie, where Section 50 of the Bill refers to the Air Travel Tax and it’s specific requirements for aircraft operators.

2.6 Airport Facilities Fee

A departing passenger fee, known as the **Airport Facilities Fee** or the **AFF**, is now payable from November 1st 2010. The AFF of €10 will be charged on all passengers departing from Galway Airport aged 12 years and over, including people with reduced mobility (PRM’s).

All passengers 12 years and over departing from Galway Airport will be required to purchase a €10 AFF ticket and have a stamped Boarding Pass to use the airside facilities at the airport.

Further information on the AFF is available at www.galwayairport.com and any queries can be forwarded to aff@galwayairport.com

3. Rebates on Landing Fees (only)

3.1 Route Development Incentives

Galway Airport is committed to providing a high quality service to its passengers, through offering a wide range of destinations and services.

In order to provide this increased choice and convenience for passengers, Galway Airport actively encourages Airline operators to introduce new services and destinations and to develop and grow their existing operations from the airport.

To support this growth and development, Galway Airport offers discounts on its published fees and charges. Discounts are available to all existing and potential Airline operators wishing to increase their services or commence operations from Galway Airport.

Galway Airport has adapted and developed a Route Development Scheme which is in accordance with EU Commission Community Guidelines on financing of airports and start up aid to airlines departing from regional airports.

For further information on route development opportunities at Galway Airport please contact the Airports' Marketing Department at +353 91 755569 (Extension 121) or 086-6004288

3.2 **Training**

Training by commercial airlines and bona fide training organisations (recognised by the Airport Company) including local circuits, touch and go, and training flights without landing (overshoots / per approach) will attract a 25% rebate on landing fees.

3.3 **Test flights and demonstration flights**

Test flights and demonstration flights may attract a reduction of the landing fee, subject to prior written application to the Airport Company.

* Rebates will not be given retrospectively.

* Flights for which this rebate applies are Test / Demonstration flights that commence and terminate at Galway without any intermediate stop.

3.4 **Positioning Flights**

Discount of 50% on standard landing fee allowed on application in respect of ad-hoc commercial flights positioning inbound to operate an outbound charter. This does not apply to inclusive tour positioning.

4. **Fee Payments**

4.1 **Account Holders**

Airport users without an existing account with the airport should contact the finance department on 353 91 755569 to agree payment prior to arrival.

For customers with an agreed credit facility, invoices are issued weekly.

All invoices are to be settled within 30 days of receipt

4.2 **Non Account Holders**

4.3 Payment

Payment for Airport fees and charges will be accepted by cheque, bank transfer or credit card.

All payments to be made to the Operations Department on 353 91 755569 ext 129 before departure. Departing aircraft and passengers will be required to produce proof of payment prior to being processed through security.

5. Surcharges

Surcharges

5.1 Out of Hours Charges (OOH)

Prior permission of the Airport Company must be obtained for movements outside the published airport operational hours

Time:

OOH Charge:

Section 1

Outside NOTAM hours up to:

23.59 Mon to Fri €300.00 per hour or part thereof.

21.00 Sat & Sun €300.00 per hour or part thereof

Section 2

Between 23.59 and 07.00 €620.00 per hour or part thereof
 for ATC & RFFS
Monday to Friday

Between 23:59 *Friday* and 07.00 *Saturday* €620.00 per hour or part thereof

Between 21.00 *Saturday* and 09.00 *Sunday* €620.00 per hour or part thereof

Between 21.00 *Sunday* and 07.00 *Monday* €620.00 per hour or part thereof

Notes:

1. Prior Permission Required from the Managing Director or the Aerodrome Manager. A minimum of 24hrs prior notice is required. Shorter notice periods may incur additional charges.

2. The calculation of charges will commence from 30 minutes prior to the time of arrival requested (formal handling request) to closure of operational facilities having dealt with the specific handling request.

5.2 Compass Swing Charges

Not available

5.3 Engine Test Charges

Prior permission of the Airport Company must be obtained for all engine test runs and be carried out at the designated engine test locations

Aircraft with a MTOW of 0 - 10 metric tonnes	€21 per hour
Aircraft with a MTOW of 10 - 20 metric tonnes	€37 per hour
Aircraft with a MTOW of over 20 metric tonnes	€53 per hour

6. Parking of Aircraft

The first three hours after touchdown are free.

The following rates are applicable after touchdowns allocation has expired:

MTOW	Per hour	Daily charge (midnight to midnight)
Parking per aircraft (up to 1.9 Tonne)	€3.00	€30
MTOW	Per Hour Parking (07:00 – 22:00)	Overnight Parking (22:00 – 07:00)
Parking per aircraft (2 to 4.9 Tonne)	€4/Hour	€24
Parking per aircraft (5 to 7.9 Tonne)	€10/Hour	€48
Parking per aircraft (over 12 tonne)	€12/Hour	€75

7. Handling Charges

All aircraft carrying passengers for hire or reward are required to be handled by the Airport Handling Agent.

All General Aviation aircraft are required to be handled by the Airport Handling Agent and should book handling in advance of their arrival with Galway Airport.

Contact: ATC Galway
 Telephone: 353 91 755569
 Fax: 353 91 752876
 e-mail: atc@galwayairport.com/ops@galwayairport.com

7.1 Passenger, Ramp and Ground Handling / Ticketing

These services are provided by Galway Airport handling, to whom applications should be made, relevant charges are detailed in section 2.

Contact: Galway Airport
 Telephone: 353 91 755569
 SITA: GWYAPXH
 Fax: 353 91 752876 (Operations)

Third Party handling where relevant and approved by the Airport Company will operate under licence and is reviewed annually. Licence charges apply and can be obtained by application.

8. Labour Charges per man hour or part thereof

Airport Fire & Rescue Fire Appliance and Crew
 Per hour or part thereof €460.00

Labour charges per person

Weekdays and within normal working hours
 (0800hrs – 1630 hrs) €53.00
 Per hour of part thereof

Outside normal working hours Mon – Fri
 (0800hrs – 1630 hrs)
 Per hour of part thereof €106.00

9. Plant and Equipment per hour or part thereof

The equipment charge includes the cost of one operative only where applicable. The charges below are for the first hour or part thereof (except for Ground Power Unit).

EQUIPMENT CHARGES - for Ad Hoc usage

Vehicles (1 driver included)

	Per Hour/Plus VAT
Passenger Mini Bus	€70.00
Fork Lift (Medium)	€63.00
Baggage Trucks	€47.50
Light Tractor	€47.50
Transit Van	€47.50
Dollies	€24.50

Subject to negotiation and by **PRIOR** arrangement with the Company.

10. Surface Sweeping

Sweeper plus operator per hour of part thereof

Weekdays and within normal working hours
 (0800hrs – 1630 hrs) €50.00
 Per hour of part thereof

Outside normal working hours Mon – Fri
 (0800hrs – 1630 hrs) €97.00
 Per hour of part thereof

11. Apron handling charge

A handling charge is levied on the carriage of goods into or from the restricted area by airport staff or parties who have been authorised by the Airport Authority. The charge levied is 6% of cost of goods carried.

12. Administrative Surcharge

Administrative surcharge for all expenses incurred directly by the Airport Authority on behalf of a client for specialist equipment hire etc:

15% of final Invoice

13. Annual Landing Concession – from 1st January each year

Flying Club (Non Based) registered and owned aircraft under 3500 kilos may make application for annual contracts for landing fees, payable in advance and non-refundable, as follows:

Duration	Cost € incl VAT
Half year	100
Yearly	200

14. Car Parking

Current car parking tariffs are available on the Galway Airport Web Site www.galwayairport.com.

Daily car parking charges are calculated on a midnight to midnight basis.

Car Park Season Tickets

For Private individuals on a case by case basis

Base rate Premium Car Park	€1200/annum incl. VAT.
Standard Car Park	€850/annum incl. VAT

Contract parking arrangements can be tailored to an individual/business need please contact the airport to discuss your specific needs and available discounts.

A handling charge of €2.50 will be levied to private individuals per credit/debit card transactions.

For based companies (using staff car park)

12 months	€210.00
6 months	€160.00
5 months or less	€145.00
4 months or less	€120.00
3 months or less	€ 90.00

15. Commercial Vehicles (in nominated areas)

Per 24-hour period or part thereof:	€180.00
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16. Internal Telephones

Hire of handsets and internal office cabling is dependent on the location and subject to an installation charge.

Call costs will be recharged according to usage.

Miscellaneous Charges

Photo ID Cards

Based companies – 60 day or full 3 year pass	€50.00
Replacement based companies	€60.00
Outside agencies – valid up to 1 year	€50.00
Replacement outside agencies	€60.00
Plus VAT	

Visitor Passes

24 hours notice	€2.00
On the spot	€10.00
Out of Hours	24 hr airport
Plus VAT	

Film Units

1 – 25 personnel (including visitor passes)	€300.00
26 – 75 personnel (including visitor passes)	€650.00
76 + personnel (including visitor passes)	€1250.00
Per hour/Plus VAT	

Wheel Clamps/Towing

Release charge	€60.00
Towing fee	€100.00
Plus VAT	

17. Hire of Facilities

Meeting room available in the Airport Administration Building with fees on application

Filming and still photography:
 Fees on application

18. Identity Cards

Issue of ID cards:	€60.00
Replacement cards (lost or stolen)	€70.00

19. Airside Driving Permits

Apron and service roads:	€65.00
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20. Environmental charges

An environmental charge will be levied on all materials deposited on airport surfaces that are required to be disposed of as hazardous waste.

€0.15 per litre

Aircraft Cleaning Materials

Aircraft cleaning shall make use of the least environmentally hazardous materials that are operationally acceptable and the minimum quantity of material shall be applied

Fees charged for disposal relates to total amount including carrier fluids
€0.19 per litre

Surface Contaminants

Fees charged for disposal relates to total amount including carrier fluids
€0.19 per litre

Accidental Surface Contamination

The Airport Company maintains a strict environmental policy on surface contamination with the aim of avoiding surface contamination as far, as is practicable.

In the case of accidental spillages the full costs of clean up, disposal of waste materials, cleaning media and costs of reinstatement of surfaces damaged by contamination will be recharged to the company responsible for the contamination.

All fuel spillages will attract a minimum charge of €150

GENERAL NOTES

Contact Details

Joe Walsh, Managing Director

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Anthony P. Gibson, Aerodrome Manager/ SATCO

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Email: tgibson@galwayairport.com

Louise Leonard, Financial Controller / Commercial Manager

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Michael D. Moloney, Marketing Manager

Phone: +353 91 755569

Email: mmoloney@galwayairport.com

Mark Cronin, Catering Manager

Phone: +353 91 755569

Email: mcronin@galwayairport.com

Credit Facilities

Application for credit facilities must be made in writing on the appropriate form available from:

Financial Controller
Galway Airport
Carnmore
Co. Galway

Tel: 353 91 755569

The operator shall make available such information as the Airport Company may require so as to assess credit worthiness. The grant of credit facilities shall be at the discretion of the Airport Company whose decision is final. Credit facilities will be subject to review by the Airport Company and may be withdrawn at any time.

Where the operator has not used the Airport regularly in the previous 12 months (ending on the date that the Operator proposes to commence operations), or demonstrated a good payment history, the Managing Director may, at his discretion, require a deposit to be lodged with the Airport Company before flights commence.

Any such deposit shall be paid to the Airport Company and shall be such a sum as the Managing Director, or his nominated deputy, shall be equivalent to the charges that the Operator is likely to incur (based on frequency and flight type) for up to 3 months of operations.

Such a deposit or any balance remaining shall be refunded to the Operator when 12 months of service have been completed in accordance with the Conditions of Use or when the Operator ceases to operate any flights from the airport (whichever shall occur first), provided that all appropriate charges have been paid in accordance with the provisions of this brochure.

The Airport Company reserves the right to set off against any such deposit any appropriate charges that have not been settled by the due date in accordance with the provisions of this brochure.

Settlement Terms

Where credit facilities are granted, all accounts for airport services are payable by the registered owner of the aircraft (unless otherwise notified) by the date stated on the invoice. Interest at a rate of 4% per month above the Bank of Ireland base rate will be charged on invoices remaining unpaid from the date of invoice.

Unless otherwise specified, any claims for rebate or other charge reductions must be made within 14 days of invoice date. Rebates will be credited (subject to the Operator paying the relevant invoice in full on or before the due date) to the Operator's account against charges

incurred by the Operator during the next following invoice period(s). All rebates will be liable to being rescinded if payments are not made by the due date.

VAT

Charges in these schedules are exclusive of VAT except car parking. VAT will be charged, where applicable, as an addition to the fees.

Liability

All services provided by the Airport Company, its employees, servants and agents are provided subject to the Standard Conditions under which persons may use the airport and aircraft may land, be parked, housed or otherwise dealt with at Galway Airport.

Variations

Any charge quoted in the schedule may be varied without notice, at the sole discretion of the Airport Company. However, the Airport Company will endeavour to give reasonable notice of any increase in charges wherever possible.

STANDARD CONDITIONS UNDER WHICH PERSONS MAY USE THE AIRPORT AND AIRCRAFT MAY LAND, BE PARKED, HOUSED OR OTHERWISE DEALT WITH AT GALWAY AIRPORT.

1. Galway Airport (the Airport) is operated by Corrib Airport Limited (The Airport Company).
2. The use of the Airport facilities is subject to:
 - 2.1 local flying restrictions and procedures, as published from time to time in AIP Ireland and Notams.
 - 2.2 instructions, orders or directives published from time to time by the Airport Company.
 - 2.3 the Airport byelaws.
 - 2.4 any orders, instructions or directions given by, or on behalf of government departments or other regulatory authorities.
3. The person for the time being having the management of a particular aircraft is hereinafter referred to as the "Operator".
4. The Operator shall pay the appropriate charges for the landing, parking or housing of aircraft. The operator shall also pay for any supplies, services or facilities provided to him or the aircraft at the Airport, by or on behalf of the Airport Company. The

charges shall, unless otherwise agreed before the charges are incurred, be those charges determined by the Airport Company.

5. The charges referred to in paragraph 4 shall accrue from day to day and shall be payable to the Airport Company before the aircraft departs from the Airport unless some other arrangement has been agreed in writing or otherwise by the Airport Company. Operators who have not previously entered into credit arrangements with the Company and who wish to be offered credit facilities must make application in writing to the Airport Company in advance of operations.
6. So long as the aircraft, its parts and accessories or any vehicle, shall be upon the Airport whether or not it is on land under the direct control of the Airport Company, the Airport Company shall have continued lien, both particular and general upon the aircraft, its parts and accessories or any vehicle for all charges of whatsoever nature and whensoever incurred, which shall be or become due and payable to the Airport Company in respect of that aircraft, or in respect of any other aircraft of which the Operator of that aircraft is the Operator at the time when the lien is exercised. The said lien shall not be lost by reason of the aircraft departing from the land in the control of the Airport Company, but shall continue to be exercisable at any time when the aircraft has returned to and is upon any such land so long as any of the said charges, whether incurred before or after such departure, remain unpaid.
7. If payment of such charges is not made to the Airport Company within 14 days after a letter demanding payment thereof has been sent by post addressed to the registered owner of the aircraft at any place at which he carries on business, the Airport Company shall be at liberty and in such manner as it shall think fit, to sell, remove, destroy or otherwise dispose of the aircraft and any of its parts and accessories in order to satisfy any such lien. The powers contained in paragraphs 6 and 7 are exercisable by the Airport Company without prejudice to any other power granted by statute or otherwise.
8. The detention of aircraft will be in accordance with National Aviation Regulation, the Airport Company may, subject to the provision of the regulation, and if any charges are not paid within 56 days of the date when the detention begins, sell the aircraft in order to satisfy the charges.
9. Neither the Airport Company nor any servant of the Airport Company shall be liable for loss of, or damage to the aircraft, its parts or accessories or any property contained in the aircraft howsoever such loss or damage may arise, occurring while the aircraft is on the Airport under the control of the Airport Company, or is in the course of landing or taking off at the Airport or being removed or dealt with elsewhere for the purposes of paragraphs 7 and 8 or these conditions, arising or resulting directly or indirectly from any act or omission, neglect or default on the part of the Airport Company, its servants or agents unless done with intent to cause damage or recklessly and with knowledge that damage would probably result.

10. The Operator will indemnify the Airport Company, its servants or agents against any claim which may be made against the Airport Company its servants or agents for loss or damage to property either real or personal incurred by any person using or being in an aircraft, however such loss or damage may be caused including (without prejudice to the generality of the foregoing) any claim arising from the act, omission, neglect or default of the Company, its servants or agents unless done with intent to cause damage or recklessly and with the knowledge that damage would probably result.
11. The operator will indemnify the Airport Company, its servants or agents against any claim which may be made against the Airport Company, its servants or agents for injury (including fatal injury) incurred by any person using or being in an aircraft, however such injury may be caused excluding (without prejudice to the generality of the foregoing) any claim arising from the negligence of the Airport Company, its servants or agents.
12. The Operator or his appointed handling agent shall furnish to the Airport Company in such form as the Airport Company may from time to time determine, information relating to the movements of his aircraft or aircraft handled by the agent at the Airport within 24 hours of each of those movements, including information about the number of terminal and transit passengers and the amount of cargo and mail embarked and disembarked at the Airport. The Operator or his appointed handling agent shall also furnish on demand in such form as the Airport Company may from time to time determine, details of the maximum total weight authorised in respect of each aircraft owned and operated by them.
13. The Operator or its handling agent shall provide a wheelchair service for all passengers requiring to be transported through the Terminal Buildings to the aircraft by wheelchair. The cost of providing such a service is to be absorbed by the Operator or its handling agent as an overhead and must not be charged to the passenger using the wheelchair service or to the Airport.
14. No reduction or exemption from charges will be allowed by reason of the unavailability of any airport services, assistance or other facilities or when aircraft are diverted or obliged to land exceptionally, for example, for reasons of bad weather or traffic congestion, and no exceptions or rebates from charges will be allowed unless specifically provided.
15. The Airport Company shall charge interest on any charges payable pursuant to the terms hereof which have not been paid within the period stipulated for payment. Interest will be calculated on a daily basis from the date of invoice at the base rate of the Bank of Ireland for the time prevailing plus 4%.
16. All aircraft operators using the Airport, or its facilities are required to carry Third Party Liability cover of not less than £100 million. Proof of this insurance should be available for inspection at any time, and also in any event be available with the aircraft whilst it is at the airport.

17. The Company reserves the right upon giving written notice to amend, vary or rescind any of the above conditions of use.
18. The Airport Company follows Irish Aviation Authority requirements in regard to fire cover for licenced airport and operators and IAA recommendations in regard to fire cover associated with aircraft operating to non-licence standard. It is a condition of the use of the Airport that fire cover will be provided to non-licenced Operators at a standard of two grades below that which would be applied to the particular aircraft in a licenced situation. The provision of this recommended level of cover will be charged to the Operator when provided outside published Airport opening hours.
19. It is prohibited to taxi any aircraft under power on any part of the unlicenced part of the Airport on which vehicular traffic is operated on an established road system. The only method of aircraft movement acceptable over roadway systems is by towing with appropriate lookouts and lighting safeguards being utilised.
20. These conditions shall be construed in all respects in accordance with Irish Law.